

Request for Proposals
Wireless Infrastructure Market Augmentation 2(Wima2)
(Issued June 21, 2022, due **July 30, 2022**)

Introduction

The Town of Cape Elizabeth, Maine (pop. 9,534), www.capeelizabeth.com, located within the Greater Portland Maine metropolitan area, seeks professional technical support to develop public/private model options and implementation of the Wima Report to expand fiber to improve wireless services throughout the town.

Description of work

The Town of Cape Elizabeth has completed a [Wima Study](#) that recommends a plan of looped fiber installation throughout the town to establish adequate wireless infrastructure access for all town residents.

The Town is now seeking a consultant with expertise in wireless infrastructure to advise the town on public/private partnership options to implement the plan. The consultant should also provide advice on available funding sources to supplement municipal funds. The options should include opportunities to partner with existing wireless investments and subsidize fiber installation to accomplish a minimum standard of service town wide.

Scope of Work

1. The consultant will review the Wima Study (completed March, 2022) and develop public/private partnership models to implement the fiber installation. Options will be presented to the Town Council and include benefits and limitations of each option, and estimated public/private costs.
2. Following selection by the Town Council of a preferred option, the consultant will work with town staff to prepare a Request for Proposals to implement the option. With permission of the Town Council, a company affiliated with the consultant may submit a proposal.
3. The consultant will advise the Town Council on the merits of the submitted proposals.
4. If the Town Council selects a proposal for implementation, the consultant may be asked to further advise the town, as an add-alternate to the Wima2 phase.

Proposal contents: The proposal shall include:

1. The proposer shall lay out a workplan responding to the Request for Proposals.

2. The principal doing the work, as well as any partnering firms or entities, should be identified, with contact information, and their qualifications provided. Recommendations are preferred but not required.
3. The proposer shall indicate that they have sufficient time to dedicate to the Wima2 study and to complete work to be performed no later than 3 months from the date the contract is signed with an estimated contract date of September 12, 2022, unless extended by the Town of Cape Elizabeth.
4. The proposer shall provide examples of similar completed work (links are preferred).
5. Cost to perform the project. Costs may be broken into an “a la carte” menu.

Funding

\$50,000 has been set aside, and may be adjusted at the discretion of the Cape Elizabeth Town Council.

Evaluation of Proposals: The Town of Cape Elizabeth will review proposals and selected proposers may be asked to schedule an interview. In evaluating the proposals, the following may be considered:

1. The quality of the proposal in responding to the Wima2 study scope of work.
2. The ability, capacity, and skill of the bidder to perform the contract,
3. Whether the bidder can perform the contract promptly, without delay or interference;
4. The quality of performance of previous contracts or services;
5. The number and scope of conditions attached to the proposal;
6. In the event of proposals of equal quality and service, preference may be given to a local vendor.
7. Assuming notification of a successful proposal by September 12, 2022, when will work commence.

Proposal submission deadline: **July 30, 2022**

Submission: One digital copy and one paper copy of the proposal shall be submitted to:

Maureen O’Meara, Town Planner
320 Ocean House Rd
Cape Elizabeth, Maine 04107
207-799-0115
Maureen.omeara@capeelizabeth.org